



USED TIRE PROCESSING FACILITY PERMIT APPLICATION

Pursuant to APC&EC Regulation 36, tire processing facilities shall submit the following information to the Department:

1. Application Information			
a.	Type of Facility:	<input type="checkbox"/> Tire Processing Facility	d. Permit Number: _____ e. AFIN: _____
b.	Type of Application: (Check One)	<input type="checkbox"/> Proposed New Facility <input type="checkbox"/> Existing Permitted Facility <input type="checkbox"/> Other: <input type="checkbox"/> Renewal of Permitted Facility <input type="checkbox"/> Modification of Permit Facility	
c.	Type of Processor: (Check all that Apply)	<input type="checkbox"/> Shredder <input type="checkbox"/> Baler <input type="checkbox"/> Cutter	<input type="checkbox"/> Chopper <input type="checkbox"/> Tire Derived Fuel User <input type="checkbox"/> Other: _____

2. Owner and Operator Information			
a.	Name of Property Owner:	i. Telephone Number: _____ j. Fax Number: _____	
b.	Mailing Address:	k. Email Address: _____	
c.	City/State/Zip:		
d.	Type of Owner:	<input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Government <input type="checkbox"/> Other	
e.	Name of Site Operator:	l. Telephone Number: _____ m. Email Address: _____	
f.	Operator Address:		
g.	City/State/Zip:		
h.	Type of Operator:	<input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Government <input type="checkbox"/> Other	

3. Site Information			
a.	Site Name:	f. County:	
b.	Site Address:	g. Site Telephone Number:	
c.	City/State/Zip:	h. LAT/LONG:	
d.	Section, Township & Range:		
e.	Site Directions from Major Intersection:		

4. Quantities of Tires Processed, Stored, or Disposed at the Site			
(Note: Processed tires must be expressed in tons, assuming auto tires weigh 22.5 lbs., tire residuals weigh 33.3 lbs., and truck tires weigh 120 lbs.)			
	Current Storage (Tons)	Storage Area (Square Ft.)	Maximum Storage (Tons)
a.	Waste Tires:		
b.	Used Tires Culled for Resale:		
c.	Recycled Tires:		
d.	Processed Tires:		
e.	Totals:		

Payment of Fees <input type="checkbox"/> Initial Fee \$250 <input type="checkbox"/> Annual Fee \$250

If not disposing of processed tires or processing residual on the facility site, indicate the permitted solid waste management facility where processed tires or residuals will be disposed:					
f.	Facility Name:		j.	Telephone Number:	
g.	Street Address:		k.	E-mail Address:	
h.	City/State/Zip:		l.	County:	
i.	If delivering processed tires to a recycling facility, describe the existing or proposed markets for processed tires:				

5. Required Attachments

(Include the following items in the application. If not applicable, give explanation.)

EMERGENCY PREPAREDNESS: Owners and operators of tire-collection centers or mobile tire-processing equipment shall prepare and provide to ADEQ a written emergency preparedness plan at the time of submitting a notification.

- Proof of notification to local fire protection authorities of the emergency plan;
- Proof of an annual fire safety survey being conducted;
- Proof of a written mosquito control plan;
- Map showing location of fire or other emergency equipment; and
- Disclosure Statement

NOTE: All maps, plan sheets, drawings, isometrics, cross sections, or aerial photographs shall be legible; be signed and sealed by a registered professional engineer responsible for their preparation; be of appropriate scale to show clearly all required details; be numbered, reference to narrative, titled, have a legend of symbols used, contain horizontal and vertical scales, (where applicable), and specify drafting or origination dates; and use uniform scales as much as possible, contain a north arrow, and use National Geodetic Vertical Datum (NGVD) for all elevations.

5a. Facility Design

1	A typographic or section map of the facility, including the surrounding area for one mile, no more than one-year old, showing land use and zoning within one mile of the facility.	
2	Evidence that the facility is in conformance with local zoning.	
3	A plot plan of the facility on a scale of not less than one inch equals 200 feet. At a minimum, the plot plan shall include: <ul style="list-style-type: none"> a) The facility design, including the location and size of all storage and processing areas for waste tires, processed tires, and residuals from processing; b) All wetlands and water bodies; c) Storm water control measures, including ditches, dikes and other structures; d) Legal boundaries, easements and right of ways; e) Location of all wells, operating and abandoned f) All structures and buildings that are or will be constructed at the facility; include those used in storage and processing operations; g) All areas used for loading and unloading; h) All access roads and internal roads, including fire lanes; i) Location of all fences, gates, and other access control measures; and j) Location of all processed tire or residual disposal areas. 	

5b. Facility Operation

1	Description of the facility's operation, including how processed tires will be collected, stored, recycled, disposed, and processed
2	Description of how each of the storage requirements in Regulation 36.1602 will be met.
3	Copy of the emergency-preparedness manual for the facility.
4	Copy of the fire-safety survey.
5	Description of how 75% of the annual accumulation of processed tires will be processed and removed for disposal or recycling.
6	Completed closure plan for the facility as required by Regulation 36.1613.
7	Proof of financial responsibility as required by Regulation 36.1615.
8	Permit fee required by Regulation 36.1507 & 36.1601 (Must be included at time of application submittal).

6. Certification

The undersigned applicant or authorized representative of _____ is aware that statements made in this form and attached information is an application for a tire-processing facility permit from the Arkansas Department of Environmental Quality. The signature below certifies that the information in this application is true, correct, and complete to the best of his/her knowledge and belief. Further, the undersigned agrees to comply with the provisions of Act 317 Regulation 36, Arkansas statutes, and all rules and regulations of ADEQ. The ADEQ shall be notified prior to the sale or legal transfer of the facility.

Signature of Authorized Agent

Print/Typed Authorized Agent Name and Title

Date

Note: Attach letter of authorization if agent is not a governmental official, owner, or corporate officer

7. Professional Engineer Registered in Arkansas

This is to certify that the engineering features of this tire collection and processing facility have been designed and/or examined by me and found to conform to engineering principles applicable to such facilities. In my professional judgement, this facility, when properly maintained and operated will comply with all applicable statutes of the State of Arkansas and rules and regulations of the ADEQ. It is agreed that the Professional Engineer will provide the applicant with a set of instructions for proper maintenance and operation of the facility.

Signature:

Printed Name and Title:

Mailing Address:

City/State/Zip:

Telephone Number:

Arkansas P.E. Registration Number: