

Instructions for Tire Collection & Processing Facilities General Permit Notification  
(Form TAP-6)

*Item 1. Application Information*

- a. Mark the correct box of type of facility.
  - a. If a tire processing facility, mark what type of processing facility.
- b. Mark the type of application.
- c. Enter the date of when operations begin.
- d. Enter the maximum amount of tires to be stored.
- e. Enter the maximum amount of tires to be processed monthly.

*Item 2. Owner and Operator Information*

- a. Enter the property owner name.
- b. Enter the property owner mailing address.
- c. Enter the property owner city, state, and zip code.
- d. Enter what type of owner.
- e. Enter the company name of the site operator.
- f. Enter the site operator address.
- g. Enter the site operator city, state, and zip code.
- h. Enter what type of operator.
- i. Enter the telephone number.
- j. Enter the fax number.
- k. Enter the e-mail address.
- l. Enter the operator name.
- m. Enter the operator telephone number
- n. Enter the operator e-mail address.

*Item 3. Site Information*

- a. Enter the site name.
- b. Enter the site address.
- c. Enter the city, state, and zip code.
- d. Enter the section, township, and range.
- e. Enter site directions from a major intersection.
- f. Enter the telephone number.
- g. Enter the county where the site is located.
- h. Enter the latitude and longitude.
- i. Describe how and where the tires and tire residuals will be collected, recycled, disposed, and processed.

If the tires and tire residuals are not being processed and disposed of on-site complete the following:

- j. Enter the permitted facility name.
- k. Enter the street address.
- l. Enter the city, state, and zip code.
- m. Enter the telephone number.
- n. Enter the e-mail address.
- o. Enter the county where the permitted facility is located.

*Item 4. Quantities of Tires and Tire Residuals that will be Stored, Processed, Collected, Disposed, or Recycled*

For the following enter the current storage in tons, storage area by square footage, and maximum storage in tons

- a. Waste Tires;
- b. Used Tires Culled for Resale;
- c. Used Tires Recycled;
- d. Used Tires Disposed; and
- e. Processed Tires.
- f. Enter the totals of current storage, storage area, and maximum storage.

*Item 5. Required Attachments for Tire Collection Centers, Mobile Equipment, and Tire Processing Facilities*

- a. Attach a Letter of Notification to Fire Protection Authority.
- b. Attach General Permit Fee of \$100.
- c. Attach Facility Design.
  1. Attach section map;
  2. Attach conformance with local zoning; and
  3. Attach plot plan.
- d. Attach Facility Operation.
  1. Attach description of how tires will be collected, stored, recycled, disposed, and processed;
  2. Attach description of how storage requirements will be met;
  3. Attach copy of emergency preparedness manual;
  4. Attach copy of fire safety survey;
  5. Attach description of how annual accumulation of tires will be processed or removed;
  6. Attach completed closure plan;
  7. Attach proof of financial responsibility; and
  8. Attach permit fee.

*Item 6. Certification*

This section serves as certification that everything entered in the application is true and correct. The authorized agent needs to sign his/her name, print or type name and title, and date this section.

*Item 7. Professional Engineer Registered in Arkansas*

This section serves as certification that an Arkansas P.E. designed and/or examined this tire collection and/or processing facility. He/she will need to sign, print/type name and title, enter his/her mailing address, with city, state, and zip code. Enter his/her telephone number, Arkansas P.E. Registration Number, and Seal.